

You must accept these to join our group

Code of Conduct

1. Take part in all activities with enthusiasm, and be open minded to new experiences.
2. Treat other participants and volunteer leaders with respect and consideration, regardless of gender, ethnicity, disability, sexuality or religious beliefs.
3. Attend activities on time dressed appropriately with the required equipment.
4. Comply with all reasonable instructions or requests from leaders.
5. No inappropriate physical, verbal, electronic or online contact with others including abusive activities such as initiation ceremonies, ridiculing, bullying, cyberbullying, and sexting harassment.
6. Abide by the law and the Country Code and treat the environment with consideration.
7. Use of alcohol, cigarettes or un-prescribed drugs, or misuse of substances, is not permitted at any time.
8. Tell one of the volunteer leaders if you feel uncomfortable with any situation or individual.
9. Remember that you are representing the DofE and Gillingham Open Award Centre to the wider public and therefore your behaviour should reflect this.
10. Attend all meetings unless given an exemption. Tell the leaders if you will not be able to attend a meeting or event, as soon as possible.

Participation Statements

11. I understand that my DofE programme is my responsibility and it is up to me to choose, arrange and participate in activities for each section, to find a suitable supervisor and assessor, and to upload evidence of my activities to eDofE.
12. I understand that any equipment that is hired or loaned to me for DofE activities is valuable and I will take good care of it and ensure it is returned clean and dry at the times and places arranged by the Leaders. I accept full responsibility for checking that equipment is fit for purpose before use and will pay any charges for late, damaged, dirty or lost equipment.
13. I will check my email regularly and reply promptly when asked to do so.
14. I will switch my mobile phone off during any and all DofE events unless permission is given to contact parents or there is an emergency, as defined in Expedition training.
15. I understand that participation in the expedition programme is only open to those members who have made significant progress on eDofE in at least one other section of their award, and who have completed any previous DofE levels.
16. If I have to miss a meeting I will inform the leaders as soon as possible and I will make every effort to catch up on the missed material.
17. Expeditions may be cancelled or postponed due to having insufficient participants or Leaders, in this case the money you have paid for the cancelled expedition(s) will be refunded in full.
18. Expedition dates will not be changed to accommodate individual participants' circumstances.
19. I accept full liability for all costs incurred in doing my DofE, including enrolment costs, the cost of equipment and expeditions, and any unforeseen expenses incurred during any DofE activity.
20. I will pay all required money by the date set by the Leaders.
21. I accept that I will still be liable for any costs incurred by Gill OAC on my behalf even if I am unable to participate in an event. Any refunds or discounts will only be offered where this is possible without affecting other participants or the group.
22. I understand that the membership charge is not refundable.
23. I understand that Gill OAC is staffed exclusively by volunteers and neither Gill OAC nor any of the Leaders have any obligation to me. I will ensure my communication with the Leaders is appropriate to their role as volunteers.
24. I accept that if I do not show any progress on my DofE programme for a period of 12 months then my eDofE account will be archived.
25. I understand that if I display consistently or significantly poor behaviour which does not meet the Code of Conduct, I will not be able to continue as a member of Gill OAC

Data Protection

25. We store your personal details for the purposes of supporting your DofE programme and delivering DofE activities including expeditions.
26. We store participants' details in paper and secure electronic format, accessible only by our leaders, for a period of up to three years after your last involvement in our activities.
27. We will share specific details with Dorset Council, The Duke of Edinburgh's Award, and other adult volunteers who help us to deliver DofE activities, but only the information that is needed to ensure these activities are delivered safely and in accordance with relevant laws and policies.

Accepted: Participant Name..... Signed (parent)

Sept 2019 Signed (participant).....